DOCTITTLE:	**INFORMATION SECURITY POLICY**
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Information Security Policy (ISO/IEC 27001:2022)

1. Purpose

Gold Leaf Holdings Ltd is committed to protecting the confidentiality, integrity, and availability of its information assets. This Information Security Policy establishes the framework for managing risks and ensuring compliance with ISO/IEC 27001:2022 requirements.

2. Scope

This policy applies to all employees, contractors, third parties, systems, and processes handling Gold Leaf Holdings Ltd.'s information assets, whether physical, digital, or cloud based.

3. Policy Statement

- Information shall be protected against unauthorized access, disclosure, modification, loss, or destruction.
- Access rights will be granted based on business needs and regularly reviewed.
- All employees and contractors must comply with security procedures, legal, regulatory, and contractual requirements.
- Security incidents must be reported immediately and managed in line with the Incident Management Procedure.
- Business continuity and disaster recovery measures shall be maintained to ensure operational resilience.
- Regular risk assessments, audits, and continuous improvements will be undertaken to strengthen the Information Security Management System (ISMS).

4. Roles and Responsibilities

- Top Management: Provide leadership, resources, and oversight of ISMS objectives.
- Information Security Officer (ISO): Implement and monitor ISMS controls, report risks, and ensure compliance.
- Employees & Contractors: Follow security guidelines, protect company data, and report incidents promptly.

5. Commitment to Continual Improvement

Gold Leaf Holdings Ltd is dedicated to continually improving its ISMS, adapting to emerging threats, and maintaining the trust of its clients, partners, and stakeholders.

Approved by:

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